

ISTM NEWS

January to March 2021



INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT

(आईएसओ 9001:2015 संस्था/AN ISO 9001:2015 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग /DEPARTMENT OF PERSONNEL & TRAINING

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FROM THE DIRECTOR

ISTM has been bringing out this quarterly newsletter with glimpses of activities and programmes undertaken during every quarter. I welcome all readers to the activities undertaken during January to March 2021, in the present issue.

We at ISTM remain committed to provide quality training to public servants and thus contribute towards an efficient and effective public service delivery mechanism. We are constantly upgrading our capacity through faculty development and use of latest technology. This enables us to cater to the training needs of a wide range of organizations ranging from Central Government Ministries and Departments, State Governments and Union Territories, Constitutional, Statutory and Autonomous Bodies and Public Sector Undertakings to almost all other types of Government offices.

You will be happy to know that ISTM has emerged as a front runner among all other Central Training Institutes in development of e-content for 'Mission *Karmayogi*' as well as Learning Management Systems. Using the pre-production platform of Integrated Government Online Training (iGOT 2.0), ISTM has begun to deliver online training.

I request all the esteemed readers of ISTM News to share their ideas and suggestions with us for further improvements in the content of the newsletter.

(S.D. Sharma)
Joint Secretary and Director, ISTM

SINCERELY YOURS

It is our pleasure to present to you the January to March 2021 issue of ISTM News. For your convenience and easy reading, ISTM News is divided into four parts - From the **Director** wherein Director, ISTM outlines the vision and objectives of the Institute; in **Sincerely Yours** (the section you are currently reading) the Editorial Board introduces the issue; **Happenings** - which gives a glimpse of major activities of the Institute during this period; and Miscellany which is a forum for our faculty members, officers / staff and trainees to exercise their creative faculties.

During this quarter the Institute conducted 46 courses, through online, which were attended by 1548 participants. The editorial team has tried to encapsulate various activities in the Institute during this period. Please feel free to call us to provide your candid feedback and suggestions for further improvement and for any specific information you may want.

Please log on to our website www.istm.gov.in to know more about our ensuing programmes. –

Col. Sanjay Kumar Sharma	-	Additional Director
Shri Moloy Sanyal	-	Deputy Secretary
Shri Vadali Rambabu	-	Deputy Secretary
Shri K. Govindarajulu	-	Joint Director

HAPPENINGS

गणतंत्र दिवस समारोह का आयोजन

26 जनवरी, 2021 को गणतंत्र दिवस के अवसर पर सदियालय प्रशिक्षण तथा प्रबंध संस्थान में एक समारोह का आयोजन किया गया। इस मौके पर संस्थान के अपर निदेशक संकाय सदस्य अधिकारी और कर्मचारी तथा उनके परिवार के सदस्य उपस्थित थे। अपर निदेशक ने गणतंत्र दिवस की बधाई देते हुए उपस्थित व्यक्तियों को सम्बोधित किया उन्होंने स्वतंत्रता सेनानियों द्वारा देश की आज़ादी के लिए दिए गए बलिदान को याद करते हुए कहा की देश की अखंडता एकता और संप्रभुता को बनाए रखना हमारा सर्वपथम कर्तव्य होना चाहिए। अपने सन्देश में उन्होंने इस बात पर बल दिया की हमें नैतिकता को नहीं भूलना चाहिए और मानव मूल्यों को बरकरार रखते हुए अपने राष्ट्र को प्रगति के पथ पर आगे ले जाना होगा।



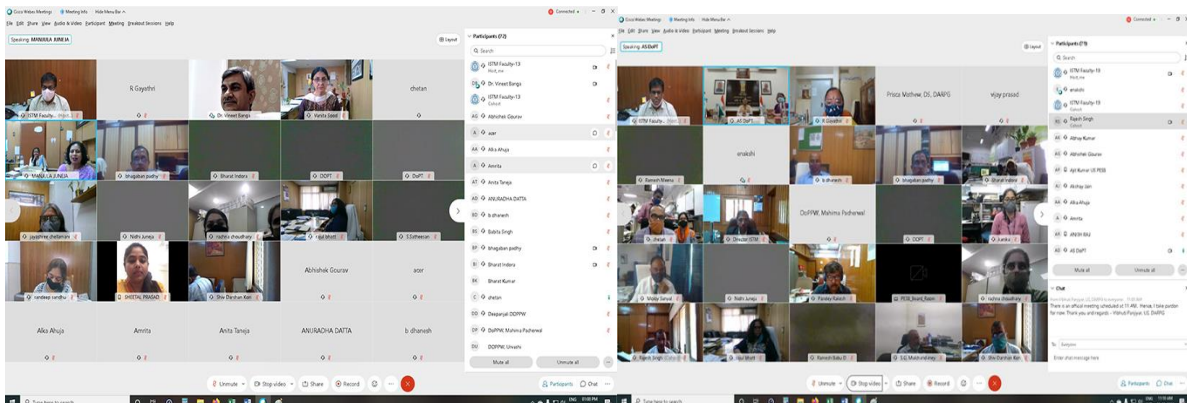
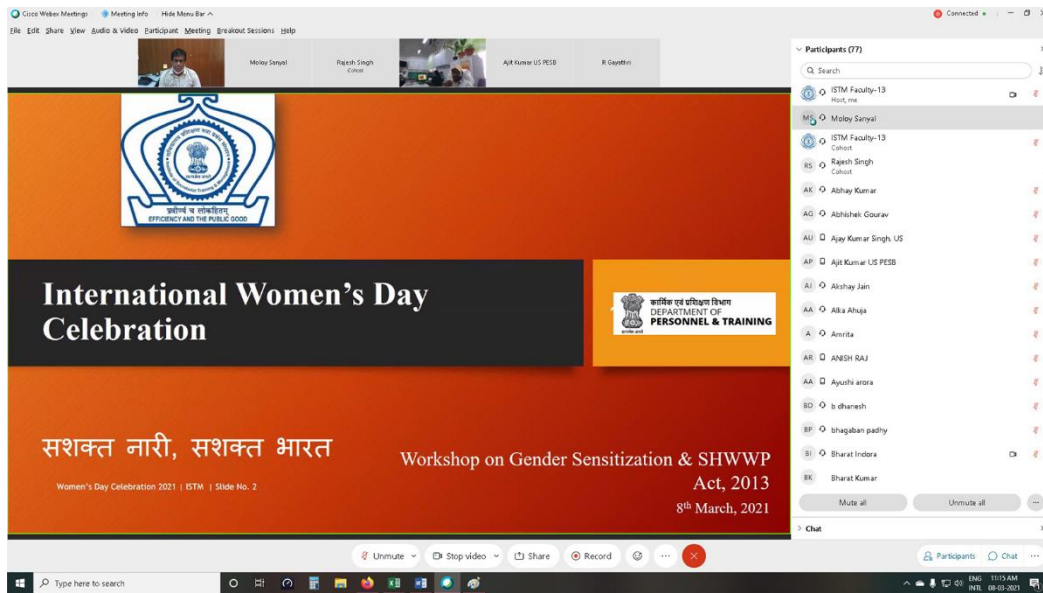
A MEETING ON iGOT

iGoT Karmayogi is a Digital Learning Platform associated with National Programme for Civil Service Capacity Building (NPCSCB) or Mission *Karmayogi*. On February 22, 2021, a meeting was held under the chairmanship of the then Establishment Officer and Additional Secretary (DoPT) - Shri. K. Srinivas. The meeting was also attended by Additional Secretary (Training), Joint Secretary (Training), Officers from Training Division (DoPT), Faculty Members, Officers from ISTM and the Members of iGoT Project Monitoring unit (PMU). In this meeting, a road map was drawn for the first time to take the NPCSCB to the next level of implementation. The meeting was held in ISTM.



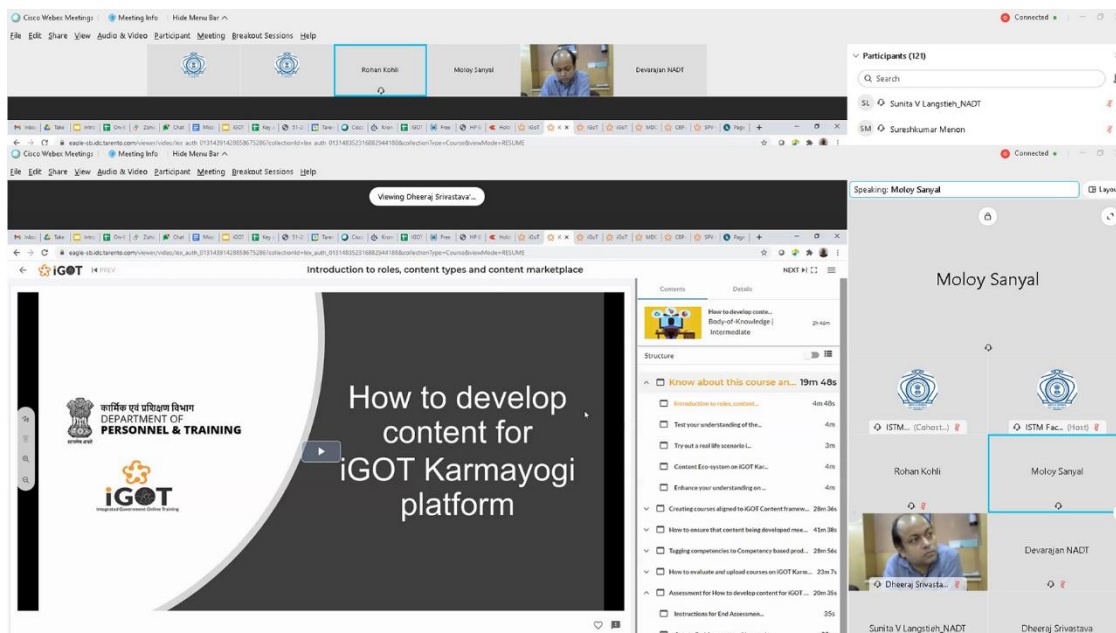
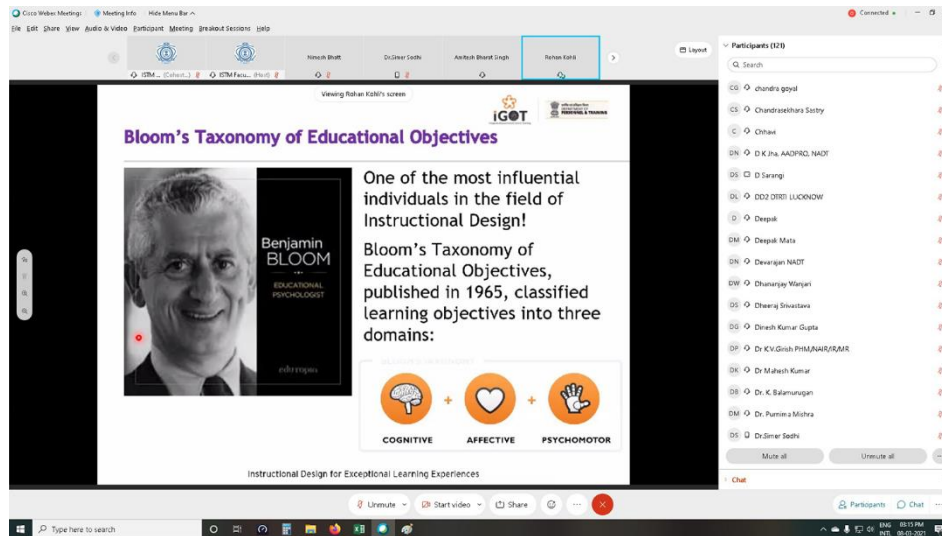
CELEBRATION OF INTERNATIONAL WOMEN'S DAY

March 8 is celebrated as International Women's Day all over the World to commemorate the cultural, political, and socioeconomic achievements of women. It is also a focal point in the women's rights movement, bringing attention to issues such as gender equality, reproductive rights, and violence and abuse against women. The International Women's Day was observed on 8th March 2021 by Department of Personnel & Training and ISTM jointly. The major component of this event comprised of a workshop attended by all officers of DoPT led by the Secretary Sh. Deepak Khandekar. Sessions were conducted by ISTM guest faculty.



WORKSHOPS ON e-CONTENT DEVELOPMENT

ISTM organized four two-day workshops on e-content development principles and practices for all interested Ministries, Departments and Organizations. The workshops were held on 8th -9th, 15th - 16th, 22nd -23rd and 30th-31st March 2021 online. These workshops were attended to by two hundred fifty-four (254) office bearers of multiple positions from different MDOs.



Online Courses Conducted during
JANUARY to MARCH 2021

CSS-Cadre Training Courses - 10 Courses as under: -

S.No.	Name of the course	Duration		Course Director	No. of participants	Training Days
		FROM	TO			
1	Level B-100	04.01.2021	05.02.2021	PR	47	5
2	Level B-101	18.01.2021	19.01.2021	PKJ	49	5
3	Level B -102	01.02.2021	05.03.2021	AKB	50	5
4	Level B -103	08.01.2021	12.03.2021	VK	45	5
5	Level A -99	15.02.2021	12.03.2021	PR	59	4
6	Level A-100	01.03.2021	26.03.2021	AKB	44	4
7	Level B -104	01.03.2021	02.04.2021	DKB	46	5
8	Level B -105	08.03.2021	09.04.2021	YD	43	5
10	Level A-102	15.03.2021	09.04.2021	AJ	42	4
	TOTAL				425	42

CSSS-Cadre Training Courses - 6 Courses as under: -

S.No.	Name of the course	Duration		Course Director	No. of participants	Training Days
		FROM	TO			
1	L-I-19	04.01.2021	22.01.2021	AA	29	3
2	L-I-20	18.01.2021	05.01.2021	JB	30	3
3	LI-21	25.01.2021	12.03.2021	RKJ	32	3
4	L-I-22	15.02.2021	05.03.2021	RJS	32	3
5	L-I-23	22.02.2021	12.03.2021	BP	29	3
6	L-I-24	15.03.2021	02.04.2021	AA	28	3
	TOTAL				180	18

Calendar Courses other than CSS/CSSS-22 Courses as under: -

S.No.	Name of the course	Duration		Course Director	No. of participants	Training Days
		FROM	TO			
1	WPF-22	06.01.2021	08.01.2021	YD	25	2
2	AV-3-08	11.01.2021	15.01.2021	VK	68	5
3	AV1-11	11.01.2021	15.01.2021	DKB	43	5
4	RIS18&19	11.01.2021	14.01.2021	PKJ	32	4
5	WPFL-01	18.01.2021	21.01.2021	RG	14	2
6	RTI-PIO	21.01.2021	22.01.2021	KGR	49	2
7	WEP-09	28.01.2021	29.01.2021	DB	28	2
8	H-PM-01	15.01.2021	29.01.2021	BP	25	2
9	OTP-PFMS-13	22.02.2021	16.02.2021	DB	23	2
10	WPPP-14	25.02.2021	23.02.2021	VK	28	2
11	WEO-09	01.03.2021	26.02.2021	AA	25	2
12	ER-2-03	01.03.2021	05.03.2021	PKJ	51	2
13	WGST-18	08.03.2021	09.03.2021	VR	45	2
14	WEBLC-01	08.03.2021	09.03.2021	MS	41	2
15	ER-01-04	15.03.2021	19.03.2021	RG	34	4
16	WND-38	15.03.2021	17.02.2021	PKJ	45	2
17	EVPG-16	22.03.2021	24.03.2021	KGR	14	2
18	WBELC-02	15.03.2021	16.03.2021	MS	50	2
19	WEBLC-03	22.03.2021	23.03.2021	RJS	6	2
20	WPF-23	24.03.2021	26.03.2021	RJS	19	3
21	WBELC-04	30.03.2021	31.03.2021	RJS	24	2
22	OTG-RGO-10&11 merged	22.03.2021	22.03.2021	AJ	68	2
	Total				757	55

Organisation Specific Programmes (OSP)/Cadre Specific Programmes (CSP)
/Peripatetic Training Programmes (PTP) -08 courses as under-

S.No.	Name of the course	Duration		Course Director	No. of participants	Training Days
		FROM	TO			
1	OSP-ED	04.01.2021	08.01.2021	BP	12	5
2	OSP-NHA-01	14.01.2021	15.01.2021	AJ	21	2
3	OSP-NHA-01	18.01.2021	19.01.2021	RG	33	2
4	OSP-BBNL	21.01.2021	22.01.2021	VK	23	2
5	PT-NEC	10.02.2021	12.02.2021	AA	25	3
6	OSP-C&A (AIIMS) (Phase I) OSP-C&A (AIIMS) (Phase II)	15.03.2021	09.04.2021	AJ	22	45
		23.6.2021	27.7.2021	AJ		
7	OSP-NPCIL-1	30.03.2021	31.03.2021	KGR	25	2
8	OSP-DVS	31.03.2021	31.03.2021	PKJ	25	1
	TOTAL				186	62

...वही हमें बनना है

आधी रात को
घर लौटता व्यक्ति
एकाकीपन मिटाने को,
भय को भरमाने को,
हृदय को ढाढस बँधाने को,
थकान को भुलाने को,
समय कटाने को
गाते चलता जाता है
रास्ते भर जो गीत।
बस गीत वही हमें बनना है।
उस गीत में लयबद्धता न हो,
न हो सुर ताल भले,
हो सकता है कोई लोकगीत वो
या कोई फिल्मी गाना,
हो सकता हो उस गीत के बोल
हों किसी अपरिचित भाषा में
फिर भी आभास होता है
उस गीत में है साहस,
है संबल , है प्रेरणा
है तल्लीनता
और है उसमें डूबकर
तैरता हुआ एक मनुष्य
उस गीत के उद्गम में है जो आशा
बस आशा वही हमें बनना है।
उस गीत में है ताकत ऐसी

जैसे अँधेरे को चीरती
प्रकाश की पतली
परंतु गहरी रेखाएँ
निकल रही हों
किसी बंद मकान के
रोशनदान से।
हो सकता है वो घर
वीरान हो वर्षों से
पर फिर भी कहीं से
कोई अजनबी सा
प्रकाश घुसपैठ कर
बाहर निकल रहा हो
रोशनदान से।

बस प्रकाश वही हमें बनना है।

-शिव दर्शन कोरी

(उप निदेशक)

रा .भा (.आई .एस .टी .एम)